

# iiD 2024 Privacy Policy

iiD values individuals' privacy and actively seeks to preserve the privacy rights of those who share information with us.

The following information explains the Internet privacy policy and practices our company has adopted. Our company reserves the right to amend it at any time without notice.

## **What personal information do we collect?**

We collect no personal information except when you deliberately send it to us, for example, by sending us an email or applying to our programs.

When submitting an application for our program you are asked to submit:

- Your name
- Your email address and phone number
- Your academic and employment history
- Your nationality
- And your CV/resume

When you interview with us, and if you choose to participate in our program, we collect additional information from you in order to provide benefits to you during and after the program. We may ask you about any medical conditions, dietary requirements, or religious needs to ensure that we can best accommodate your needs while you are in our program.

## **What technical information do we collect?**

When you access our web pages, certain technical information is automatically collected. We analyse aggregate traffic/access information for site optimisation purposes.

Some of our web pages use "cookies." Usually a cookie enables a website to tailor what you see according to the way you entered the site (for example, if you entered via a certain link, or if you are using a mobile device).

Our web pages may use Google Analytics or other similar services to analyse web traffic for design purposes. In such cases, the information described above may be shared with the vendor(s) providing the analytical service. We do not control the privacy policies of these vendors.

You are able to visit our site without having information collected in this way, by setting your browser to decline cookies.

## **Why do we collect information?**

We collect only such personal information as we need in order to confirm that you are eligible for the internship program in which you have expressed interest, and then to place you in that program and deliver the program to you.

## **Who do we share your information with?**

When you choose to provide information, we use it to fulfil or respond to your request. We also use this information in aggregate to better understand your interests.

We do not share your personal information with any other party, for any purpose, unless

- such sharing is required by law, or
- you have given your permission to share it

## **How do we protect your information?**

We are dedicated to preventing unauthorised data access, maintaining data accuracy, and ensuring the appropriate use of information. We strive to put in place appropriate safeguards to secure the information we collect from you.

## **How long do we keep your information?**

As part of the program, participants receive lifetime membership to our Alumni Network. For this reason we do not delete participant information after a fixed period of time. When someone applies to our program, we retain their application until they request we remove it.

## **What rights do you have regarding the information we hold about you?**

Please contact us at [info@internindubai.com](mailto:info@internindubai.com) if you would like to exercise the following rights:

1. To be informed about how your personal information is being used:
  - The information above describes how we use your personal information. We can additionally provide clarification when needed.
2. To access the information we hold about you:
  - You have a right to find out what personal data we hold about you, and certain other information such as how we are using it. You also have a right to receive information in a portable format.
3. To amend the information we hold about you:
  - If you believe that the information that we hold about you is inaccurate or out of date, you have a right to request we amend it.
4. To be erased:

- If you would like us to delete your personal data, or stop processing it or collecting it, you can ask us to do so at any time.
5. To stop receiving marketing messages:
- If you would like to stop receiving information about our program availability, you can opt out at the bottom of the email or let us know at any time.
6. To restrict the way we're processing your data:
- You can ask us to restrict our use of your personal data in some circumstances.

## **Your consent**

By using our website, you consent to this Privacy Policy.

## **Contact us**

Should you have any questions or requests regarding these privacy policies and practices, please contact us via email at:

[info@internindubai.com](mailto:info@internindubai.com)