

2024 IID DUBAI PROGRAMS STEP BY STEP PROCESS

	Week 1	Week 2	Weeks 3-6	Week 6-8
Stage 1	Initial application is received, and assigned to an adviser. Interview is scheduled and documentation (passport, resume) collected.			
	Application is vetted, interview completed, and suitability decision made. Decision is communicated to the applicant			
		If application is accepted, offer letter and program agreement are sent.		
		Applicant signs agreement and pays deposit. Follow-up call is booked to agree timeline for delivery of program.		
Stage 2		IID begins work on securing the internship via partner network.		
		Refundable housing reservations are made, if selected by applicant.		
Stage 3			Initial offer is received. Tuition balance is invoiced.	
				Placement is confirmed in writing with partner and applicant. Visa application is submitted.
				Intern training course, pre-departure orientation and final planning ongoing.
				Housing reservation is confirmed. Airport pick-up arranged. Intern added to daily transport rota.
Stage 4				Documentation prepared for arrival and visa stamping. Final orientation and training. Applicant begins internship.

Notes

- Student must have a valid passport at the time of application, or no later than 60 days before the program start date.
- Applications should be received at least 90 days in advance of applicant's preferred start date.
- Offers are valid for 7 days. Applicant must sign agreement and pay tuition deposit within this time.
- Invoices are due within 5 working days of receipt to ensure visa / placement process timelines can be met.
- A 3,000 AED refundable Mission Visa deposit may be required.